

**PLEASE PROVIDE LETTER ON OFFICIAL LETTERHEAD**

Date

To UBC Okanagan School of Nursing,

This letter is to verify that **insert name of student** is currently enrolled, and is in good standing, in the fourth year of the baccalaureate nursing degree program **at insert name of institution.**

Further, we can verify that as part of our admissions and progression policies, **insert name of student** has a criminal record check clearance on file with our baccalaureate nursing degree program **at insert name of institution.**

Should you require any further details or have any inquiries, please do not hesitate to reach out to me.

Sincerely,

Official signature and title.

Contact information