



THE UNIVERSITY OF BRITISH COLUMBIA

School of Nursing
Okanagan Campus

Micro Credential Programming in Primary Care Nursing

REGULATIONS



THE UNIVERSITY OF BRITISH COLUMBIA

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Introduction

Learners in the Micro Credential Programs for Primary Care nursing should also refer to the [Continuing Professional Education's Policies and Resources](#).

Learners in the Micro Credential Programs for Primary Care nursing should refer to the Continuing Professional Education's [Help Center](#) for additional information on registration, payments, and Stronger BC Future Skills Grant.

Program Professional Regulations

Ethics

All learners (RNs, RPNs, and BSN students) are expected to practice ethically as per the [Code of Ethics for Registered Nurses](#). (Canadian Nurses Association (CNA), 2017).

Professional and Practice Standards for RNs and RPNs in Canada

Regulation of health professions is one of the ways the provincial government serves and protects the public. Health profession regulatory colleges protect the public by setting standards for their registrants. These standards ensure health practitioners provide safe, competent and ethical care to their patients and clients.

Learners are expected to practice in accordance with their provincial regulatory **Professional and Practice Standards**. The Canadian Nurses Association provides [listings and links to all Canadian Regulatory Colleges for Nurses](#).

Undergraduate Canadian Nursing Students as Learners

All learners who are students in an undergraduate nursing program in Canada, and who are not yet registered nurses, are expected to practice in accordance with their provincial regulatory **Professional and Practice Standards**. The Canadian Nurses Association provides [listings and links to all Canadian Regulatory Colleges for Nurses](#).

All learners who are students in an undergraduate nursing program in Canada, are also expected to practice in accordance with the UBC Okanagan School of Nursing's standards, limits, and conditions for UBCO as outlined in the UBC Okanagan [BSN Student Scope of Practice](#).

All learners who are students in an undergraduate nursing program in Canada, are expected to practice in accordance with the UBC Okanagan School of Nursing's [Bachelor of Science in Nursing Programs Academic Regulations](#).



Agency Policy and Procedures

All learners (RNs, RPNs, and BSN students) are expected to practice in accordance with agency policy, as well as practice guidelines and procedures.

Program Academic Performance Regulations

Attendance in Synchronous Sessions

Success in the program is dependent on the learner's understanding of the content and ability to practice the application of this new knowledge. Each micro-credential may have a mix of synchronous classes and seminar sessions.

It is important that learners attend the majority of the online synchronous seminars. If unable to attend a synchronous class, learners are required to watch the recorded session and independently complete the weekly learning activities and an instructor-provided assignments.

Online synchronous seminar sessions are not mandatory but are strongly recommended for learners to attend to supplement asynchronous and intentional learning activities.

Late and Missed Assignments Policy

Success in this course depends upon your active participation. Course assignments are designed as part of an overall evaluation strategy, to create the opportunity for you to receive timely feedback on your work and to enhance your learning. If you need to ask for an extension, please email your course instructors ASAP before the due date to discuss your situation. Late assignments for which an extension has not been granted may incur a late penalty of up to 10% per day.

Progression to and in Preceptorships

Preceptorship preparation and practice hours may be started while the first online learning course is in progress. Learners who are not demonstrating satisfactory progress in the online learning assignments and quizzes may be required to delay the start of the preceptorship practice hours.

Further, learners who have begun preceptorship practice hours, and are not demonstrating satisfactory progress in the online learning assignments and quizzes, may be required to stop and delay their remaining preceptorship practice hours until they have satisfactory progress.



Clinical Preceptorships

The requirement is for you to spend **thirty (30) hours** of time in the clinical setting focusing on intentionally learning course outcomes. These are completed in a **6-to-8-week time frame**. All hours must be completed.

On application to the program, you will be agreeing for your contact information to be forwarded to our Nursing Practice Placement Co-ordinators to work with you to find a preceptor. UBC Okanagan is not able to guarantee finding a primary care placement or preceptor for learners; however, we will place requests and work with each learner to find a primary care placement and preceptor.

All registered learners are encouraged to identify a potential preceptor for their preceptorship experience. For all **learners who are Registered Nurses (RN) or Registered Psychiatric Nurse (RPN)** may have a preceptor who is a Registered Nurse, Registered Nurse Practitioner, or Licenced Medical Physician. All learners who are **students in an undergraduate nursing program in Canada**, and who are not yet registered nurses, are required to have a registered nurse as their preceptor as outlined in the [BC Regulatory Supervision Practice Standard](#).

If you work in a primary care setting you may be able to identify a **potential preceptor** in your workplace of work by consulting with your manager and asking the health professional directly. If you do not work in a primary care setting, you may need assistance to identify a **potential preceptor**. Please consult with your nurse manager as they may be able to assist you in connecting with potential primary care placement and preceptor in your community. Primary care clinics may include family practice or family practitioner or family physician offices or health care clinics that provide longitudinal client care across the life span.

If the health care professional is willing to be a potential preceptor for you, please provide their name, credentials, and contact information to the UBCO Nursing Practice Placement Coordinators. If you are not able to provide a potential preceptor, please contact the UBCO Nursing Practice Placement Coordinators for assistance:

Jasmine Clark and Bobbi-Jo Oliver, Nursing Practice Placement Coordinators,
nursing.placements@ubc.ca

Program Passing/Grading

Both courses in each of the Micro Credential Programs must be completed to obtain the UBC Okanagan Letter of Proficiency (a non-credit credential) and the verifiable digital badge (which has descriptive metadata about the learning achievement) for sharing through digital channels. Final standings of completion or non-completion will be entered into the LLIS (the registration system, Lifelong Learning Information System) upon conclusion of the course and/or program.



Passing/Grading Online Learning Courses

A minimum grade of 60% is required to pass the online learning courses.
Progress on assessments can be tracked through the Gradebook on Canvas.

Passing/Grading Preceptorship Courses

These are pass/fail courses. To meet the passing standard, you must satisfactorily complete:

1. all practice hours
2. all assignments
3. Clinical Practice Self Appraisal Form
4. Clinical Practice Performance Form

You must also receive a rating of “developing competence” or above on all criteria on the Clinical Practice Performance competencies.

Program Standings

If you are not able to complete the course requirements and/or the preceptorship hours within the program dates you will receive a **failed standing**.

In extenuating circumstances, please connect with the Program Leadership to discuss **withdrawal** from the program. You can reach the Primary Care Nursing Education Lead by emailing nursing.info@ubc.ca

